



DALLAS PEDIATRICS

& ID ASSOCIATES

1120 S. Main Street • Suite 100
Grapevine, Texas 76051

OFFICE 817.416.5554 FAX 817.416.5556

FINANCIAL POLICY

Our objective is to do everything possible to hold down the cost of medical care, you can help us by insuring that we do not have to bill you.

All Payments are expected at the Time of Service

Payment is required at the time services are rendered unless other payment arrangements have been made in advance. Payment is required at the time services regardless of who brings the child into the office. This includes applicable co-insurance, insurance co-pays for participating insurance companies as well as those currently not enrolled in an insurance plan. If your insurance plan does not cover it child well care and immunizations it will be necessary to pay for those fees at the time of service. Dallas Pediatrics and Infectious Disease Associates accepts payment via cash, personal check, Visa, Master Card, Discover and American Express. There is a \$25 service charge on all returned checks.

INSURANCE

We will file your claim with the insurance company, please insure that we have your most current insurance information at all times. You however are expected to pay your deductible and co-pay at the time of service. If we do not receive payment from your insurance company 45 days from the date of service then you will be expected to make payment in full. You are responsible for all charges. We can provide receipt for service which will include information necessary to file for your insurance. **If you have a deductible on your insurance plan which has not been satisfied then Dallas Pediatrics will need to collect the payment in advance or at the time the service is rendered.**

MANAGED CARE

If you are enrolled in a managed care insurance plan (HMO) you must first receive a referral from our office before seeing a specialist. We do not provide retroactive referrals. Many insurance companies do not cover expendable medical equipment (e.g. peak flow meters, tubing, masks for aerosol treatment, slings etc.) if your insurance company does not cover these items they will be your responsibility.

MISSED APPOINTMENTS/CANCELLATIONS, AFTER HOURS MEDICAL ADVICE

Missed Appointments represent a cost to us, to you and to other patients who could have used the time slot. All cancellations must be received at least 24-hr in advance. We reserve the right to charge \$25 for any missed or late cancellations. These charges are not covered by insurance companies and are your responsibility.

I have read and understand the Dallas Pediatrics & Infectious Disease Associates Financial Policy. I agree to assign the Insurance benefits to Dallas Pediatrics and Infectious Disease Associates and agree to pay any charges not covered by my insurance. In the event it becomes necessary to send my account to collection agency, I understand that I will pay the full amount including any fees charged by the collection agency.

Signature of Insured Patient, Parent, Guardian or Authorized Representative

Date